

The Westdale Children's School
Kindergarten Program 2020-2021 - Registration Package

The Kindergarten runs from 9am – 12pm, Monday to Friday.

Placement in the Kindergarten will be confirmed in order of receipt with the completed registration forms, all post-dated cheques, and payment of the registration fee.

The 2020-2021 tuition price is:

*\$5,550 for the year or \$550 per month

Fees are payable in 10 post dated cheques from September 1st to June 1st.

Please note that forms will not be processed without ALL POST-DATED CHEQUES.

The non-refundable registration fee for the school year is \$100.00 and is payable upon registration. Please contact us for our sibling rates.

A Child Care Immunization Form will need to be completed before your child's first day in the Kindergarten. If your registration package does not include a Child Care Immunization Form, please contact us directly in September to obtain the form.

There will be a **Kindergarten Orientation Night - Monday, June 1st at 8pm** for registered families to communicate important information for the school year. If you are unable to attend and your child is registered, please contact us.

If you would like to be added to our Kindergarten wait-list, please contact us at <info@westdalechildrensschool.org>. We will require registration forms to be filled out.

Thank you to all the families who have taken part in our programs this year!

**The Westdale Children's School
Kindergarten Registration Package 2020-2021**

Child's Name: _____

Child's Date of Birth: _____

Address: _____

Home Telephone Number: _____

E-mail Address: _____

*Please indicate the days children will attend school by checking the appropriate boxes.

Monthly Fee - \$550	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Program 9am to 12pm					

Due to Ministry guidelines at present, we are allowed to care for each child for a maximum of 6 hours in the day.

Parent/Guardian's Full Name: _____

Daytime Phone Number(s): _____

Daytime Address: _____

Parent/Guardian's Full Name: _____

Daytime Phone Number(s): _____

Daytime Address: _____

Emergency Contact Name: _____

Emergency Contact Number(s): _____

Emergency Address: _____

Relationship to Child: _____

Emergency Contact Name: _____

Emergency Contact Number(s): _____

Emergency Address: _____

Relationship to Child: _____

I have enclosed my non-refundable \$100.00 registration fee. I understand that registration forms and fees must be received by WCS prior to the program starting and space will be allocated in order of receipt of a completed registration package. I am required to forward the first month's tuition fee of _____ to the Westdale Children's School by _____ in order to guarantee my child's place. The balance of the tuition is to be paid by a monthly series of post-dated cheques to the Westdale Children's School to be received with my registration package. I also understand that I will be billed for any administrative fees incurred should my cheques be returned due to insufficient funds. In the event of withdrawal from the school, I agree to give one full month's notice by the 1st of the calendar month, or forfeit the equivalent of one month's full tuition to the Westdale Children's School. I also understand there is up to a 4-week review period before my child is considered formally accepted.

Print Name: _____

Signature: _____ Date: _____

Child's first day: _____

Child's Last Day: _____

The Westdale Children's School
MEDICAL HISTORY AND CONSENT FORM

Child's Name: _____

Physician's Name, Address and Phone #: _____

Are there any medical conditions we should be aware of? Yes No

Please include parent and sibling information if they will be in the classroom for drop off, pick up or special occasions.

If yes, please describe (such as an allergy to peanuts, dairy, bee stings, or any other food your child must not be given; or asthma, etc):

Is your child taking any medications of which we should be aware? Yes No

Please include any medications possibly required to be administered by our staff with detailed instructions. If yes, please list:

Please be certain to advise us of any change in your child's health status.

The staff of the Westdale Children's School requires your written permission in order to obtain medical assistance for your child in the event of illness or injury.

I hereby give permission for the staff of the Westdale Children's School to obtain medical aid for my child if necessary during the course of the school day.

Signature: _____ Date: _____

The Westdale Children's School
RELEASE PERMISSION FORM

Occasionally, circumstances arise that make it impossible for either parent to pick up the child when school is dismissed. It is imperative that the staff of the Westdale Children's School have parental consent to release the child to any person other than the parents themselves.

Please list below the name and relationship (i.e. Grandparent, child care provider, friend) of each person to whom you would allow the school to release your child:

It is the parent's responsibility to assure that any person who may pick up your child is aware that he or she must notify the Lead Teacher when they are leaving the school premises (as the parent normally does).

I hereby give permission for the staff of the Westdale Children's School to allow the above named persons to pick up my child at the end of the school day, or at other appointed times, at my direction.

Signature: _____ Date: _____

If there is someone who is specifically **NOT** allowed to pick up your child, please indicate here:

The Westdale Children's School
OFF PREMISE PERMISSION FORM

The faculty of the Westdale Children's School requires written permission in order for your child to participate in any off-premise activities such as our weekly hikes or seasonal outings, should the parent not be present. Our weekly hike takes us through Churchill Park and the RBG trails in Westdale, at the corner of Marion and Dromore Streets.

Outings may require transportation and all parents and siblings are welcome and encouraged to participate. Parents are responsible for transporting their own children. The school is not responsible for transporting the children. If a parent is not able to participate, it is the parent's responsibility to arrange alternate transport for your child. As responsibility for safety during transport lies with the parent driving, arrangements for your child to go with another parent driver must be made directly between the parents to be sure everyone is clear and comfortable with the arrangements and responsibilities. Supervision of the children on an outing is the responsibility of the school once we arrive at our destination, if parents are not present at the location.

I hereby give permission for the staff of Westdale Children's School to supervise my child off-premise should I not be present.

Child's Name: _____

Parent's Name: _____

Signature: _____

Date: _____

I give permission to the Westdale Children's School for my child _____ to be photographed. These photos may be used on the school website or for other promotional purposes in the kindergarten.

Parent's Signature: _____ Date: _____

The Westdale Children's School
PARENTAL INVOLVEMENT IN THE SCHOOL

The Westdale Children's School is a small not-for-profit school and we rely on two main fundraisers to help subsidize our operating costs and in recent years hosting a community dinner.

Parents are expected to work together to put on these two fundraisers throughout the school year: the **Merryberry Market** at the start of the holiday season, and the **Mayfair** at the end of May. They will sign up for various duties including things such as: advertising, setting up and cleaning up, working at the café, preparing a craft and helping children complete it, and organizing vendors to name a few.

Parents are also expected to attend 6-8 parent meetings throughout the course of the year. These usually take place the first Monday of the month, in the evening, for about 1 hour. The meetings are a chance for parents to get to know one another, prepare for the fundraising events, and to learn more about what is happening in the daily rhythm of the kindergarten.

I _____ have read the above and understand how I am expected to help with the school over the course of the school year.

Signature: _____ Date: _____